The Regular meeting of the Deerfield Township Board of Education was held at the Deerfield Township School, Media Center, Rosenhayn, NJ, County of Cumberland, on Thursday, June 27, 2019 at 6:00 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

The Board President called the meeting to order at 6:04 p.m. at which time the following statement was read: “The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, Deerfield Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, on the district’s website, at the entrance of 419 Morton Avenue, Rosenhayn, and in the Deerfield Township Municipal Building.”

Members Present: Mr. John Schwab (6:21 p.m.), Ms. Rosa McConner (6:08 p.m.), Mrs. Jenna Harvey, Mr. Placido Dragotta, IV, Mr. Anthony Mendolera, and Mrs. Cindy Streater

Members Absent: Mrs. Joan Pierce

Others Present: Mary Steinhauer-Kula, Chief School Administrator; Melinda Galasso, Assistant Principal/CST Director; Melanie M. Allen, Business Administrator/Board Secretary;

Mrs. Galasso noted that the 2017-2018 school year District HIB Grades were recently posted on the district’s website as required by the Anti-Bullying Bill of Rights Act. She reviewed 2018-2019 school year stats.

(Page 9967)

Ms. McConner entered the meeting (6:08 p.m.).

AUDIENCE PARTICIPATION I
None

Moved by Mrs. Harvey and seconded by Ms. McConner that the Board of Education approve the Minutes and Executive Minutes of the May 23, 2019 Regular Board of Education Meeting.

Ayes (5) Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater
Noes (0) Abstain (0)
Non-Vote (0)

Board of Education Business
- The Assistant Principal/CST Director provided an update.
- The Assistant Principal/CST Director reviewed the following:
  - Student Discipline Report for the period between May 15, 2019 and June 18, 2019 and HIB Report for the period between May 15, 2019 and June 18, 2019

(Pages 9968-9971)

Mr. Schwab entered the meeting (6:21 p.m.).

Technology Update
None
Committee Reports
Policy: First Reading – None

Moved by Mr. Schwab and seconded by Mr. Mendolera that the Board of Education approve the recommendation of the CSA to approve Policy 5132 as presented.

(Pages 9972-9973)

Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater

Noes (0) Abstain (0)

Non-Vote (0)

Board of Education Negotiations Committee
Moved by Mr. Schwab and seconded by Ms. McConner that the Board of Education approve the recommendation of the Board of Education Negotiations Committee to approve the employment contract for Lori Myers, Part-Time Confidential Business Office Assistant, for the 2019-2020 school year (effective July 1, 2019 through June 30, 2020).

(Pages 9973-9976)

Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater

Noes (0) Abstain (0)

Non-Vote (0)

Joint Pupil Transportation Consortium
- Bus Notes: May 20, 2019- June 21, 2019

(Pages 9976-9980)

- Mr. Schwab reminded Administration that all bus issues should continuously be forwarded to Upper Deerfield (Superintendent and Business Administrator who serves as the Secretary for the JPT) as that district is the LEA for the Consortium.

Old Business
- An update on the status of the 2018-2019 District Goals was provided by the CSA and Business Administrator.

(Pages 9980-9983)

- Board Self-Evaluation (Must be completed by June 30th)
- The Business Administrator provided an update on the status of the Attic Insulation and Security Vestibule projects.
- Mrs. Streater presented a brief review of the NJSBA Code of Ethics for School Board Members, specifically noting the following provision:
  I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

(Page 9983)

New Business
- P.L. 2015, Chapter 47- Report of Awarded Contracts
Pursuant to P.L. 2015, Chapter 47, the Deerfield Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 18A;18 et. seq. N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

(No Board of Education action required.)

(Pages 9984-9986)

- Moved by Ms. McConner and seconded by Mr. Dragotta that the Board of Education approve to hold a special Board of Education meeting on July 29, 2019 at 6:00 p.m. for the purpose of hiring recommended personnel for the 2019-2020 school year and for any other emergent matters that may come before the Board.
Unanimously Approved
- The CSA will hold a staff ‘jeans’ day to offset the cost to the Board of Education of future 8th Grade Perfect Attendance ($50.00 per student) Awards.

Correspondence
- The Deanna Speranza-Murphy Award for academic excellence was presented for the second year to two CRHS seniors. The recipients were: Christian Johnson and Shalauni Patel. A thank you letter is attached and was also sent to the Murphy family. (Page 9987)
- Congratulations to Mrs. Blewitt and Mrs. Tucker, Third Grade Teachers, who won the BIG Kate DiCamillo Little Free Library Giveaway amongst more than 4,200 entries! (Pages 9987-9988)

REORGANIZATION OF THE BOARD OF EDUCATION
Moved by Ms. McConner and seconded by Mr. Schwab that the Board of Education approve the following:
Resolution – Awarding of Contracts
Resolution authorizing the awarding of contracts for “professional services” for a one year term commencing July 1, 2019 through June 30, 2020 without competitive bidding:
- **Insurance Broker of Record**
  Joseph V. Porch - Conner Strong & Buckelew
- **Health Benefits Broker of Record**
  Brown & Brown Benefit Advisors
- **Business Administrator/Board Secretary**
  Melanie M. Allen
- **Architect of Record**
  Garrison Architects
- **Custodian of School Moneys (Treasurer)**
  Janet Coleman
- **Regulatory Services - Water**
  Sweetwater Environmental Management, Inc.
- **Regulatory Services - Asbestos Hazard Emergency Response Act (AHERA)**
  Epic Environmental Services, LLC
- **Regulatory Services - Right to Know (RTK)**
  TTI Environmental
- **Solicitor**
  Mark Toscano & Alicia D’Anella of Comegno Law Group, P.C.

* School Physician- RFP process ongoing
* Auditor- RFP process ongoing

Official School Newspaper
*South Jersey Times with Atlantic City Press as alternate*

Depository of School Funds
*Fulton Bank*

Account Signatories: Fulton Bank

<table>
<thead>
<tr>
<th>Account</th>
<th>Fund</th>
<th>Title</th>
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<tbody>
<tr>
<td>#1100136592</td>
<td>Agency Account</td>
<td>Custodian of School Moneys (Treasurer), Board Secretary</td>
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<tr>
<td></td>
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<td>Alternate: CSA</td>
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<td>Alternate: CSA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Two of two signatures required</td>
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</table>
#1100136584 Payroll Account  Custodian of School Moneys (Treasurer), Board Secretary Alternate: CSA  Two of two signatures required

#1100136576 Warrant Account  Board President, Custodian of School Moneys (Treasurer), Board Secretary Alternates: Vice President, CSA  Three of three signatures required

#1101000629 Deerfield Twp. Account (Health-AFLAC)  AFLAC Representatives  Two of two signatures required

#1100136568 Student Activities Account  CSA, Executive Secretary  Two of two signatures required

### District Assignments

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Public Agency Compliance Officer</td>
<td>Melanie M. Allen</td>
</tr>
<tr>
<td>Custodian of School Records (OPRA) (except student records)</td>
<td>Melanie M. Allen</td>
</tr>
<tr>
<td>Affirmative Action Officer</td>
<td>Melinda Galasso</td>
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<tr>
<td>Section 504 Compliance Officer</td>
<td>Melinda Galasso</td>
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<tr>
<td>Attendance Officer</td>
<td>Melinda Galasso</td>
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<tr>
<td>ADA Coordinator</td>
<td>Melinda Galasso</td>
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<tr>
<td>Anti-Bullying Coordinator</td>
<td>Melinda Galasso</td>
</tr>
<tr>
<td>Title IX Coordinator</td>
<td>Mary Steinhauer-Kula</td>
</tr>
<tr>
<td>Custodian of School Records (student records)</td>
<td>Mary Steinhauer-Kula</td>
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<tr>
<td>School Safety Specialist</td>
<td>Mary Steinhauer-Kula</td>
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<td>Homeless Liaison</td>
<td>Mary Steinhauer-Kula</td>
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<td>Emergency Management Officer</td>
<td>Mary Steinhauer-Kula</td>
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<tr>
<td>Integrated Pest Management Coordinator</td>
<td>Frank Manno</td>
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<td>AHERA Compliance Officer</td>
<td>Frank Manno</td>
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<td>Right to Know Officer</td>
<td>Frank Manno</td>
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<tr>
<td>Chemical Hygiene Officer</td>
<td>Gayle Carroll-Lee</td>
</tr>
<tr>
<td>Anti-Bullying Specialist</td>
<td>Thomas Egbert, Jami Leyman</td>
</tr>
</tbody>
</table>

### Petty Cash

Petty cash funds for the 2019-2020 school year, effective July 1, 2019:

- Superintendent’s Office $300.00

### Integrated Pest Management Plan


### Bargaining Units

Deerfield Township Teachers Association and Deerfield Township Support Staff Association as the official bargaining units for the Deerfield Township School District.

### Purchasing Agent

Appoint Melanie M. Allen as the Purchasing Agent for the Deerfield Township Board of Education by adoption of the following resolution:
APPOINTMENT OF A PURCHASING AGENT per N.J.S.A. 18A:18A-3 (b)

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from $26,000 to $29,000,

WHEREAS, the Deerfield Township Board of Education would like to take advantage of the maximum statutory bid threshold amount of $29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Deerfield Township Board of Education establishes and sets the bid threshold amount of $29,000 for the board of education, and further authorizes Melanie M. Allen, Business Administrator/Board Secretary, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater
Noes (0)
Abstain (0)
Non-Vote (0)

CHIEF SCHOOL ADMINISTRATOR’S UPDATE (Pages 9988-9989)

CHIEF SCHOOL ADMINISTRATOR’S REPORT

Moved by Ms. McConner and seconded by Mrs. Harvey that the Board of Education approve the recommendation of the CSA to approve the following:

Katelynn Hughes as the district’s Summer Technology Support person effective two days per week beginning July 1, 2019 through August 31, 2019 at the DTTA rate of $39.50 per hour (6.5 hours/day). Miss Hughes will report to Ms. Allen and will complete a daily log of her tasks and responsibilities. All compensated work will be completed on site at DTS.

Casey Ayars as a one to one nurse (second grade) for the 2019-2020 school year effective September 1, 2019 through June 30, 2020. Miss Ayars will work two days/week at seven hours/day at the hourly rate of $20.00/hour.

The following Child Study Team staff to work up to three days during the months of July and August on a per diem basis as required to satisfy special education statutory deadlines:
- Jami Leyman, School Social Worker $426.06/day
- Jodi Simpkins, LDTC $385.56/day

To hire a summer-only clerical employee to work up to 50 hours during the months of July and August as needed.

Co-Curricular and Extra-Curricular Advisors as listed for the 2019-2020 school year at the following stipends or hourly rate:

Academic Lab Instructor $39.50 per hour
Debra Baardsen, Ginger Liberatore, Gabrielle McCleery, Miranda Myers, Esther Powell, Brandon Sharkey, Jaclyn Sharkey

Academic Lab Substitute $39.50 per hour
Gina Blewitt, Tammy Casper, Meghan Mosley, Jennifer Scythes
<table>
<thead>
<tr>
<th>Position</th>
<th>Compensation</th>
<th>Mentees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chorus Advisor</td>
<td>$39.50 per hour up to 20 hours</td>
<td>Jennifer Moore</td>
</tr>
<tr>
<td>Lego League Advisor</td>
<td>$39.50 per hour up to 40 hours</td>
<td>Christopher Wilkin</td>
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<tr>
<td>Basketball Advisor</td>
<td>$900.00 shared stipend (Two positions at $900.00 each may be requested pending number of students who participate)</td>
<td></td>
</tr>
<tr>
<td>Gabrielle McCleery, Ragan Sims</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Detention Monitor</td>
<td>$900.00 shared stipend</td>
<td>Kelly Fleming, Eileen Morris</td>
</tr>
<tr>
<td>Fun Zone Advisor</td>
<td>$900.00 shared stipend (Two positions at $900.00 each may be requested pending number of students who participate)</td>
<td></td>
</tr>
<tr>
<td>Esther Powell, Ragan Sims</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drama Advisor</td>
<td>$900.00 stipend</td>
<td>Debra Baardsen, Jennifer Moore</td>
</tr>
<tr>
<td>National Junior Honor Society Advisor</td>
<td>$900.00 stipend</td>
<td>Kimberly Mercoli</td>
</tr>
<tr>
<td>Safety Patrol Advisor</td>
<td>$900.00 shared stipend</td>
<td>Zaida Lopez, Jennifer Scythes</td>
</tr>
<tr>
<td>Soccer Advisor- Grades 3-5</td>
<td>$900.00 stipend</td>
<td>Brandon Sharkey</td>
</tr>
<tr>
<td>Soccer Advisor- Grades 6-8</td>
<td>$900.00 stipend</td>
<td>Jaclyn Sharkey</td>
</tr>
<tr>
<td>Softball Advisor</td>
<td>$900.00 stipend</td>
<td>Lisa Trexler</td>
</tr>
<tr>
<td>Student Council</td>
<td>$900.00 shared stipend</td>
<td>Ginger Liberatore, Lisa Trexler</td>
</tr>
<tr>
<td>Volleyball Advisor</td>
<td>$900.00 shared stipend</td>
<td>Kelly Fleming, Katelynn Hughes</td>
</tr>
<tr>
<td>Yearbook Advisor</td>
<td>$900.00 stipend</td>
<td>Ragan Sims</td>
</tr>
</tbody>
</table>

Create the Co-Curricular position of School Newsletter Advisor at the DTTA negotiated rate of $39.50 per hour for up to 18 hours for the 2019-2020 school year.

Ayes (6)  Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater

Noes (0)  Abstain (0)

Non-Vote (0)
Moved by Mr. Mendolera and seconded by Ms. McConner that the Board of Education approve the recommendation of the CSA to approve the following:

The request from Megan Faichtyger to take an FMLA leave of absence effective September 3, 2019 with an anticipated return date of December 4, 2019. Mrs. Faichtyger will be utilizing her sick time until exhausted at which time her leave will be unpaid.  
(Page 9990)

To reaffirm the request from Lisa Herron to take an FMLA leave of absence effective May 29, 2019 with a return date of June 17, 2019. Mrs. Herron will be utilizing her personal days until exhausted at which time her leave will be unpaid.  
(Page 9991)

The resignation of Tanya Creamer, Math Coach, effective August 8, 2019.  
(Page 9991)

The termination of Candida Krupa, Speech Therapist, effective August 27, 2019. Ms. Krupa’s services are no longer required as all speech services will be provided by a contracted vendor.  
(Page 9992)

The resignation of Megan Koering, Middle School ELA Teacher, effective June 30, 2019.  
(Page 9992)

Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera,  
Mr. Placido Dragotta, IV, Mrs. Cindy Streater  
Noes (0)   Abstain (0)  
Non-Vote (0)

Moved by Mrs. Harvey and seconded by Mr. Schwab that the Board of Education approve the recommendation of the CSA to approve Tanya Creamer to work up to 40 hours at the DTTA negotiated rate of $39.50/hour during the months of July and August on the following tasks: data analysis, curriculum writing, and planning. All compensated work will be completed on site at DTS.  
Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera,  
Mr. Placido Dragotta, IV, Mrs. Cindy Streater  
Noes (0)   Abstain (0)  
Non-Vote (0)

Moved by Mrs. Harvey and seconded by Mr. Schwab that the Board of Education approve the recommendation of the CSA to approve Jane Patchell to work up to 40 hours at the DTTA negotiated rate of $39.50/hour during the months of July and August on the following tasks: data analysis, curriculum writing, and planning. All compensated work will be completed on site at DTS.  
Ayes (5) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera,  
Mrs. Cindy Streater  
Noes (0)   Abstain (1) Mr. Placido Dragotta, IV  
Non-Vote (0)

Moved by Ms. McConner and seconded by Mr. Schwab that the Board of Education approve the recommendation of the CSA to approve the following:  

The request from Mary Steinhauer-Kula, Chief School Administrator, to carry over 1 unused vacation day into the 2019-2020 school year in addition to the 5 days allowed per her contract.  

The request from Melanie Allen, School Business Administrator, to carry over 5.25 unused vacation days into the 2019-2020 school year in addition to the 5 days allowed per her contract.
Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater
Noes (0)  Abstain (0)
Non-Vote (0)

Moved by Ms. McConner and seconded by Mr. Schwab that the Board of Education approve the recommendation of the CSA to approve the following:

The English Language Arts (ELA) Curriculum for grades Kindergarten through Eight as presented.

The Comprehensive Equity Plan for school years 2019-2020 through 2021-2022 and the Comprehensive Equity Plan 3 Year Statement of Assurance as completed by the Affirmative Action Officer and Affirmative Action Team.

A field trip to The Dress Rehearsal of Sergei Prokofiev’s The Love for Three Oranges through Opera Philadelphia’s Sounds of Learning Program. The trip was applied for and won by Mrs. Moore, Music Teacher. The opera will be held at The Academy of Music in Philadelphia, PA on September 18, 2019 at 2:00 p.m. Students will be chosen to attend based on his/her interest in chorus and/or drama. Transportation is the responsibility of Deerfield.

The participation of students and staff in a new game show, The ClassH-Room, hosted by Fox 29 News, pending sufficient participation in this voluntary event by DTS students and staff. Applied on Deerfield’s behalf by Mrs. Trexler, the ClassH-Room is a trivia based game show that features students and teachers from the same school competing against each other. Taping of the game show will take place on Saturday, December 7, 2019 at 9:00 a.m. Transportation is the responsibility of Deerfield.

Fire and safety drills as listed:
- Fire drill on May 28, 2019 at 8:32 a.m.
- Lockdown drill on May 30, 2019 at 1:07 p.m.
- Fire drill on June 10, 2019 at 1:47 p.m.
- Large group evacuation drill on June 21, 2019 at 10:40 a.m.
- School Security Drill Statement of Assurance

The following evaluation instruments for the 2019-2020 school year:
- New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process & Observation Instrument
- Danielson – A Framework for Teaching (2013) for observation of Teachers

A Back to School Bash to be sponsored by the PTO, the DTS Community Fundraising Committee, and the 2019-2020 8th Grade Parent Committee, on Saturday, September 21, 2019 (time of event to be determined). The event will include: a community yard sale and health fair, BBQ/food sales, carnival games, bounce house, and car wash.

A KidStuff book sales fundraiser beginning September 16, 2019 through September 30, 2019 (with a possible extension until October 4, 2019 if needed) sponsored by the PTO.
The PTO to hold Trunk or Treat on October 25, 2019 from 6:00 p.m. until 7:30 p.m. The event will be held at LoBiondo Park. In the case of inclement weather, the event will be held at the Rosenhayn Fire and Rescue Hall with permission from the Rosenhayn Fire Department.

The request from the PTO to accept donations of gently used uniforms. If such uniforms are received, the PTO requests hosting a uniform exchange/sale during the new student orientation event held in August.

The donation from the 2018-2019 8th Grade Parent Committee in the amount of $248.75 to pay for the purchase of 8th grade summer reading books.

The following professional development activities:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Title</th>
<th>Location</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Mary Kula</td>
<td>July 10, 2019</td>
<td>Administrators Evaluating Administrators- Strategies to Strengthen the Process</td>
<td>Monroe Twp., NJ</td>
<td>$75.00 registration fee + mileage</td>
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<tr>
<td>Mary Kula</td>
<td>July 29, 2019</td>
<td>School Climate for Adults</td>
<td>Monroe Twp., NJ</td>
<td>$149.00 registration fee + mileage</td>
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<tr>
<td>Melanie Allen</td>
<td>August 6-9, 2019</td>
<td>School Safety Specialist 4-day Training</td>
<td>Hamilton, NJ</td>
<td>No cost</td>
</tr>
<tr>
<td>Supervisor of Curriculum &amp; Instruction</td>
<td>August 8, 2019</td>
<td>Danielson Framework for New Administrators</td>
<td>Galloway, NJ</td>
<td>$178.00 registration fee + mileage</td>
</tr>
<tr>
<td>Jennifer Corley</td>
<td>August 9, 2019</td>
<td>G-Suite for Front Office Professionals</td>
<td>Galloway, NJ</td>
<td>$178.00 registration fee</td>
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<tr>
<td>Melinda Galasso, Mary Kula</td>
<td>August 15, 2019</td>
<td>Danielson Refresher for Experienced Administrators</td>
<td>Galloway, NJ</td>
<td>$106.00 registration fee each + mileage each</td>
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<tr>
<td>Kimberly Mercoli, Jaclyn Sharkey</td>
<td>September 18, 2019</td>
<td>Making the Mentoring Process More Meaningful</td>
<td>Galloway, NJ</td>
<td>$178.00 registration fee each + mileage</td>
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</table>

Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streeter
Noes (0) Abstain (0)
Non-Vote (0)

BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT
Moved by Mrs. Harvey and seconded by Mr. Mendolera that the Board of Education approve the following:


The Board Secretary’s Report and Treasurer’s Report are in agreement for the months of November 2018, December 2018, January 2019, February 2019, and March 2019. The Board Secretary certifies that as of March 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the

_________________________  June 27, 2019
Board Secretary  Date

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of March 31, 2019 and after review of the Board Secretary’s monthly financial reports and the Treasurer’s monthly financial reports and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s obligations for the remainder of the fiscal year.

Payroll paid in May 2019
Bills paid in May 2019 and June 2019
(Pages 10065-10068)

A deposit into the district’s Maintenance Reserve in an amount up to $200,000 to be determined by the Business Administrator at the close of the 2018-2019 school year. If a deposit is made, the amount will be reported to the Board at an upcoming Board of Education meeting.

The salary of Janet Coleman, Custodian of School Moneys (Treasurer), in the amount of $2,334.00 effective July 1, 2019 through June 30, 2020. There is no increase over her 2018-2019 salary.

The awarding of a contract to B.R. Williams, Inc. for transportation services for the 2019 Summer Transition Program at a cost of $194.00 per day (13 days).

Quotes were also requested from the following:

- Pittsgrove Township School District: No response received
- Sheppard Bus Company: $400.00 per day
- Stow Creek/Greenwich School District: Bus not available for time period requested
- Vineland School District: No response received
- Maurice River School District: Not able to provide quote
- Bridgeton School District: Not able to provide quote

A 2019-2020 Parental Contract for Student Transportation with Mr. Thomas Harmon, grandfather of student #1727, at the rate of $50.00 per day effective July 8, 2019 through August 15, 2019 for extended school year program transportation.

A 2019-2020 Parental Contract for Student Transportation with Mr. Thomas Harmon, grandfather of student #1727, at the rate of $50.00 per day plus reimbursement for the cost of automobile liability insurance covering the operation of the vehicle used for such transportation in the amount of $1,000,000 combined single limit coverage per occurrence effective September 1, 2019 through June 30, 2020.

The following FY2020 grant funds and approve the submission of the grant application for the same:

- IDEA Basic: $86,159
- IDEA Preschool: $2,427

Funds are used to offset the tuition charged by receiving districts for out of district students.

The following FY2020 grant funds, approve the submission of grant applications for the same, and refuse grant funds due to ineligibility to spend:

- ESEA Title IA: $104,710
- ESEA Title IIA: $18,702
An agreement with Bayada Pediatrics for in-school nursing services (substitute nursing services) effective July 1, 2019 through June 30, 2020 at the rates of $49.00/hour for RN services or $39.00/hour for LPN services. There is no increase in cost over the 2018-2019 school year.

(Pages 10069-10070)

An agreement with Bayada Pediatrics for in-school one-to-one nursing services (substitute one-to-one nursing services) effective July 1, 2019 through June 30, 2020 at the rates of $49.00/hour for RN services or $39.00/hour for LPN services. There is no increase in cost over the 2018-2019 school year.

(Pages 10071-10072)

A School Age Child Care Agreement with the Cumberland Cape Atlantic YMCA effective September 1, 2019 through June 30, 2020 for the operation of a before school care program and after school care program as established and maintained by the YMCA for DTS students in grades preschool through eight. The before school care program will operate from 6:30 a.m. until 8:00 a.m. and the after school care program will operate from 2:15 p.m. until 6:00 p.m. at the rate of $3.25 per hour ($0.75 per hour increase over 2018-2019 school year).

(Pages 10073-10075)

An interlocal services agreement with Pittsgrove Township School District for custodial services provided by GCA Services Group (ABM) effective July 1, 2019 through June 30, 2020 at a cost of $133,801.73 (1.5% increase over the 2018-2019 school year).

(Page 10075)

The following document related to the Upper Deerfield Township Joint Pupil Transportation Consortium:

1. Approval and Participation Resolution for the Upper Deerfield Joint Pupil Transportation Consortium for the 2019-2020 School Year

Total costs for the 2019-2020 school year:
9 Buses $190,873.00
Administrative Costs $9,782.00
The totals reflect an increase of $12,904.00 in route costs and an increase of $254.00 in administrative costs over the 2018-2019 school year.

(Page 10076)

A Tuition Agreement with Monroe Township Board of Education for 1 student determined to be homeless from Monroe effective September 6, 2018 through February 13, 2019. Monroe will pay Deerfield Township School District a tuition amount of $7,237.10.

(Page 10076)

The following Tuition Agreement with Hopewell Township Board of Education for the following students:

- 3 Hopewell students attending Deerfield Township School’s Preschool Inclusion Program at a cost of $15,068.00 per student effective September 6, 2018 through June 30, 2019.
The following Tuition Agreement with Stow Creek Township Board of Education for the following student:

- 1 Stow Creek student attending Deerfield Township School’s Preschool Inclusion Program at a cost of $2,009.04 effective May 20, 2019 through June 30, 2019.

A Memorandum of Agreement with CompleteCare Health Network for Student Health Solutions (medical and dental services) to be provided to DTS students (with parental permission) at no cost effective September 1, 2019 through June 30, 2020.

An Agreement with Kelly Fithian for School Psychologist services on an as needed basis as mandated by special education requirements effective July 1, 2019 through June 30, 2020 at the following rates:

- Evaluation $350.00 each
- Screening $250.00 each
- Per Diem $375.00 per day
- Other duties $70.00 per hour/per meeting

The proposal from Kay Consultants for School Psychologist services on an as needed basis as mandated by special education requirements effective July 1, 2019 through June 30, 2020 at the following rates:

- Evaluation $250.00 per brief, $350.00 per basic, and $380.00 per extended
- Other duties $65.00 per hour

AUDIENCE PARTICIPATION II

- Mary Charlesworth asked if the 2” above knees for shorts (uniform requirement) will still be effect for the 2019-2020 school year. If so, would any consideration be given for female students who due to their body type, it is difficult to find the correct waist size and length? Mrs. Kula responded that she will look into this concern. The uniform policy does allow for discretion by Administration as needed.

BOARD OF EDUCATION BUSINESS

Moved by Mr. Schwab and seconded by Mrs. Harvey that the Board of Education approve the recommendation of the Board of Education Negotiations Committee to approve the employment contract for Melanie M. Allen, Business Administrator/Board Secretary, for the 2019-2020 school year (effective July 1, 2019 through June 30, 2020).

CHIEF SCHOOL ADMINISTRATOR’S REPORT

Moved by Mr. Schwab and seconded by Ms. McConner that the Board of Education approve the recommendation of the CSA to approve the following:
A change in salary for Katelynn Hughes, First Grade Teacher, from $54,609 Step 4 BA to $56,409 Step 4 BA+15 effective September 1, 2019 based on Miss Hughes’ completion of buying back graduate credits during her enrollment in the alternate route for teaching program.

The following professional development activity:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Title</th>
<th>Location</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melinda Galasso</td>
<td>July 30-31, 2019 &amp; August 12, 2019</td>
<td>Code of Conduct Certificate Program (3 day series)</td>
<td>Monroe Twp., NJ</td>
<td>$300.00 registration fee + mileage</td>
</tr>
</tbody>
</table>

Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater
Noes (0) Abstain (0)
Non-Vote (0)

Moved by Ms. McConner and seconded by Mr. Mendolera that the Board of Education approve the First Reading of the following HIB case:
- Investigation No.: DTS00078
Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater
Noes (0) Abstain (0)
Non-Vote (0)

Pages 10083-10084

Moved by Ms. McConner and seconded by Mr. Schwab that the Board of Education affirm the decision and recommendation of the CSA on the following HIB cases:
- Investigation No.: DTS00076
- Investigation No.: DTS00077
Ayes (6) Mr. John Schwab, Ms. Rosa McConner, Mrs. Jenna Harvey, Mr. Anthony Mendolera, Mr. Placido Dragotta, IV, Mrs. Cindy Streater
Noes (0) Abstain (0)
Non-Vote (0)

Mr. Schwab, Mr. Dragotta, and Mrs. Galasso left the meeting (8:10 p.m.).

EXECUTIVE SESSION I

Moved by Mrs. Harvey and seconded by Ms. McConner that the Board of Education adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law (8:10 p.m.).

- Review of 2018-2019 school year CSA Evaluation with CSA

Moved by Mrs. Harvey and seconded by Ms. McConner that the Board of Education adjourn from Executive Session (8:47 p.m.).

Moved by Ms. McConner and seconded by Mr. Mendolera that the Board of Education meeting be adjourned (8:47 p.m.).
Unanimously Approved
Respectfully Submitted,

Melanie M. Allen  
Business Administrator/Board Secretary